



Teacher Preparation and Certification Program Agreement



Name	Last four digits of Social Security #
Certification Area	Email Address
Home Address	Home Phone
City, State, Zip	Cell Phone

Region 10 Education Service Center (ESC) agrees to accept the Participant for the Teacher Preparation and Certification (TPC) Program. Participant agrees to join the TPC Program sponsored by Region 10, pursuant to the program authorized by the Texas Education Code and approved by the Texas Education Agency (TEA). Furthermore, Participant agrees to abide by all policies, local rules and regulations presently in effect, or which the school district, charter school or accredited private school and/or Region 10 ESC may adopt during participation in the TPC Program.

Initial: _____

Participant authorizes exchange and disclosure of information among Region 10 ESC, a school district, charter school or accredited private school, TEA, universities, and/or other entities relating to teaching or working with children and/or participating in a teacher certification program. Such information may relate to suitability for internship/clinical teaching experience, employment by a participating school, and/or status, good standing, or continuation as a program participant, school/district employee before and after acceptance in any of these capacities. Participant maintains acceptable status on criminal history records and authorizes investigation of all matters relating to his/her suitability for teaching/teacher certification. Participant understands that submission of false or misleading information/documents results in dismissal from the Region 10 TPC Program.

Initial: _____

Throughout program participation, Participant agrees to fulfill all of the following responsibilities and understands that progress toward certification is contingent upon but not limited to, fulfillment of these responsibilities:

- Maintaining a satisfactory professional status and discharging professional responsibilities in accordance with the Texas Education Code.
- Maintaining an ethical and professional attitude toward all members of the school and the Region 10 community, according to the Texas Educators' Code of Ethics (TAC 19.7.247.2) and the Region 10 TPC Program Guidelines.
- Assuming financial responsibility for all program fees within the designated timeline.
- Attending and successfully completing all required coursework including field-based experience, completion of all class assignments, online assignments, remedial activities/classes, and TExES study/review sessions as designated.
- Assuming financial responsibility for and completing the state mandated fingerprinting procedures and state tests required for certification within established timelines.
- Requesting additional support/assistance when needed from TPC staff to assure opportunity for satisfactory progress in the TPC Program.

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Once a verbal or written commitment to teach in a specific school/district is made, that obligation must be honored. Participants may not change from one school/district to another until all certification program requirements have been met. The validity and continuation of this commitment with a school district, charter school or accredited private school are contingent upon Participant maintaining satisfactory status in the pursuit of certification within the TPC Program. Participant understands that only the Region 10 TPC Advisory Board may authorize additional time to work toward certification. Resignation/termination will result in immediate withdrawal from the TPC Program.

Initial: _____

Throughout the teaching experience, Participant agrees to fulfill all of the following responsibilities and understands that a final recommendation for certification is contingent upon fulfillment of these responsibilities:

- Demonstrating mastery of coursework content and concepts through classroom application, as well as effectively utilizing recommended teaching strategies and instructional techniques within established timelines.
- Implementing recommendations as evidenced through formal or informal observations/appraisals.
- Attaining satisfactory summative teaching performance appraisals. An appraisal with the Professional Development Appraisal System (PDAS) requires an overall “Proficient” or above rating as well as “Proficient” or above for Domains I-IV.
- Achieving goals and objectives on a Professional Action Plan and/or Growth Plan initiated by school administration and/or Region 10 TPC staff.
- Meeting the financial agreement and designated timelines as outlined in the Intent to Initiate an Internship or Clinical Teaching Experience Placement. These fees are non-refundable.
- Completing and submitting all required documentation promptly and within established timelines.
- Participating in TPC Program evaluation survey.
- Achieving approval for certification from the Region 10 TPC Advisory Board based upon input from school district, charter school or accredited private school and the Region 10 TPC Program staff.
- Applying for and remitting payment online for probationary/standard certificate immediately upon receiving notification from Region 10.

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Participant understands that certification may not be recommended or that dismissal from the TPC Program for cause may occur based on recommendations of a school district, charter school or accredited private school, Region 10 staff or the Region 10 TPC Advisory Board. In the event of withdrawal/dismissal from the TPC Program, any amounts paid toward the required fee(s) are non-refundable.

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Participant agrees participation in the TPC Program shall be “at will”. Participant’s involvement in the TPC Program is not a proprietary interest and nothing in this agreement or in the written contract with a school/district shall be construed to create a proprietary interest. Participant understands that he/she may be dismissed from the TPC Program at any time, and that he/she will notify Region 10 TPC Program, in writing, if Participant chooses to resign from the program. Participant understands that dismissal from the TPC Program may occur if there is noncompliance with Region 10 TPC Program Guidelines and all other requirements. Participant also understands that additional coursework/fees and/or an extended internship/clinical teaching experience may be required for successful program completion. Changing certification area after initial coursework completion requires prior approval and may also require additional fees.

Initial: _____

I understand and agree to meet the responsibilities outlined in this agreement.

Participant Signature: _____ Date: _____