

BLEACH SOLUTIONS

Head Start/Early Head Start



HOW OFTEN	MATERIALS/ITEMS TO BE DISINFECTED	SOLUTION USED
Immediately	Any surface that has been soiled with urine, stool, mucous, vomit, blood, or nasal discharge	General Purpose
Before Use	Food preparation area Food serving tables (eating tables)	General Purpose General Purpose
After Each Use	Diapering area/surfaces Food preparation area Food preparation tools, dishes, equipment and flatware	General Purpose Soaking Solution
Daily	Hard surfaced or washable toys frequently mouthed by children Mats used by different students Crib rails Bathroom door knobs Bathroom sinks, sink handles Toilets, flush handles Sink/faucet handles All washable floors Water tables (if used that day)	General Purpose or soaking solution General Purpose General Purpose General Purpose General Purpose General Purpose General Purpose
Weekly	Cots (immediately if soiled) Door knobs, light switches, shelves or other hard surfaces touched by children Children's chairs Pet Areas Individualized mats	General Purpose General Purpose General Purpose
Monthly	Cloth (washable) toys, dress-up clothes, hard toys	Washed with detergent, rinsed and dried

CLEANING

To remove dirt, grease, debris, and many germs by scrubbing with soap (detergent) and water

DISINFECTING

To kill disease causing germs on surfaces; this process is accomplished by use of bleach solutions, commercially prepared products (germicides) or physical agents such as high heat

SANITIZING

To reduce the number of disease causing germs to a "safe" level by using one of the disinfecting methods

BLEACH SOLUTION

Prepare daily using 1/8 teaspoon of bleach per quart of water for toys; and 1/4 teaspoon of bleach per quart of water for diaper changing areas and all other surfaces. Label **TOYS** and **DIAPER AND ALL OTHER SURFACES**, and store out of children's reach.

Soaking Solution

Mix 1/2 teaspoon bleach per gallon of water.