



McKinney-Vento 101 Hosting Reimbursement Form

Effective September 1, 2015

Region 10 is maintaining the amount of reimbursement at \$500. If this does not cover the cost of hosting the training, the actual amount of the hosting can be claimed by attaching itemized receipts. Please fill out the following information and attach necessary documents:

ESC Region	
Mailing Address	
ESC Contact and Phone Number	
Date of Training	
Presenter's Name	

Amount of Reimbursement (Check One):

\$500	
Other Amount _____ (itemized receipts required)	

Please attach the following documents:

Invoice From your ESC	
Agenda for the Training	
Participant Attendance Roster	
Itemized Receipts (only required if claiming more than \$500)	

Completed reimbursement forms should be faxed or emailed to: David Ray, (972) 348-1787, or David.Ray@Region10.org. Only completed forms with all necessary attachments (including an invoice from your ESC) can be processed for reimbursement. Questions? Contact David Ray, (972) 348-1786 or David.Ray@Region10.org