

IRVING ISD Board Presentation Packet

RECEIVE PRESENTATION ON SENATE BILL 149

Senate Bill 149, a new law, requires school districts to convene Individual Graduation Committees (IGCs), for Junior and Senior students who have failed to pass one or two of the five required end-of-course (EOC) tests, or after the end of the students' eleventh grade year. To be eligible to graduate and receive a diploma via the IGC, a student must successfully complete the curriculum requirements identified by the State Board of Education under Section 28.025(a).

Robert Abel, Division Director for 9-12 Schools, will provide an overview of Senate Bill 149, as well as IISD's newly developed processes for implementing the law.

Attachments:

- Memo regarding Senate Bill 149 Individual Graduation Committee
- Memo regarding Senate Bill 149 Individual Graduation Committee □
Senate Bill 149 Board Presentation
- Individual Graduation Committee Checklist
- Parent Notification of Individual Graduation Committee Meeting
- Parent Confirmation Form
- Individual Graduation Committee Meeting Minutes
- Individual Graduation Committee Decision Form

Memo

To:

From:

Date: April 29, 2015

Re: Senate Bill 149 Individual Graduation Committee

The following is the current IISD implementation plan for all IISD High Schools for the proposed Senate Bill 149. The final plan may need to be adjusted slightly due to the language of the final bill that is passed into law. This plan is developed within the scope set forth in the current version of Senate Bill 149 that has been sent to the Governor for consideration. If that version of the bill passes, this plan will be in full compliance with Senate Bill 149 as well as maintaining consistency with EIF (LOCAL).

Senate Bill 149, a new law, requires school districts to convene Individual Graduation Committees (IGCs), for Junior and Senior students who have failed to pass one or two of the five required end-of-course (EOC) tests, or after the end of the students' eleventh grade year. To be eligible to graduate and receive a diploma via the IGC, a student must successfully complete the curriculum requirements identified by the State Board of Education under Section 28.025(a). An Individual Graduation Committee (IGC) will be established based on the requirements set forth in the SB 149. The committee will consist of the following members:

1. Principal or designee
2. Student's counselor or lead counselor
3. Student
4. Classroom Teacher for each of the EOC exam failed by the student
5. The department chair or lead teacher supervising the teacher(s) of the relevant course(s);
6. The student's parent/guardian, a designated advocate if the parent/guardian is unable to attend, or the student if the student is at least 18 years of age or is an emancipated minor.
7. If the parent/guardian/advocate/ participating student is unable to speak English, the district shall provide an appropriate translator, if one is available, to attend the IGC.

The teacher(s) selected for the IGC would be selected in the following order based on the relevant failed EOC subject:

- The student's Critical Reading Writing English teacher/English 4 teacher
- The student's Algebra EOC teacher/Algebra teacher/other grade level mathematics teacher

- The student's EOC US History/US History/Government teacher/Economics teacher/other grade level social studies teacher
- The student's Biology EOC teacher/Biology/other grade level science teacher. If the EOC teacher cannot be present, then an alternate teacher will be chosen based on this established hierarchy.

Notification of the student/parent(s) of the Individual Graduation Committee meeting will be made within 48 hours of the District receiving the EOC scores from TEA.

Communication will be either by mail, email or in person. If a student is 18 or an emancipated minor, the notification letter would be delivered to them under the rules set forth and specified in SB 149. If the student is 17 or younger, then the campus staff will contact the parent/guardian by letter, as well as by phone within 48 hours. The letters will be in both English and Spanish and to the extent practicable in the individual's native language to promote clear and easy to understand communication.

The campus lead counselor will generate a list of students lacking one or two EOC exams immediately after receiving May 2015 EOC test results for all qualifying students. That list will then be cross referenced to identify those seniors who are not credit deficient and are predicted to meet all graduation requirements other than failing to pass one or two of the five required EOC exams. These final lists will be the candidates for consideration for an Individual Graduation Committee. Students on this list will receive their notification within 48 hours of receiving EOC results. These lists will be submitted to the Division Director for 9-12 Schools and Director of Guidance and Counseling.

The IGC shall recommend additional requirements for each failed EOC test for a student to be eligible to graduate. These include additional remediation **and** either completion of a project that demonstrates proficiency in the subject area of each course where the EOC test was failed, or preparation of a portfolio of work samples from each affected course that demonstrates proficiency in the subject area(s). Students may submit coursework that was previously completed to satisfy recommended additional requirements. For Irving ISD, the IGC will utilize portfolios in all IGC for our students consisting of 3-7 samples of work including quizzes, class work samples, home work samples and tests from the relevant content area courses. Principals will begin collecting work samples May 5, 2015 through June 1, 2015. The additional remediation required in SB 149 will be provided either on June 3, 2015 from 1:00 PM to 4:00 PM or June 4, 2015 from 1:00 PM to 4:00 PM. This remediation will be documented by student sign in sheets that will be collected and kept at the campus.

The IGC will look at the following items when making its decision:

- Recommendations of the teachers in each course where an EOC test was failed
- Grades in each of the courses where an EOC test was failed
- Scores on the relevant failed EOC tests

- Successful completion of a Pre-AP, AP, or IB program course in one of the four core subject areas
- Student performance on the additional academic requirements
- Hours of remediation attended, including college preparatory courses *under Chapter 39.025(b-2)*
- Attendance and successful completion of transitional college courses in reading or mathematics
- School attendance rate
- Satisfaction of any of the Texas Success Initiative (TSI) college readiness benchmarks set for SAT, ACT, or TSIA cut scores
- Scores on ACT, SAT, or ASVAB tests
- An “Advanced High” rating on the most recent high school administration of TELPAS
- A score of 50 or better on a CLEP test (College Level Examination Program)
- Successful completion of a dual credit course in one of the four core subject areas
- Completion of a sequence of CTE program courses required to attain an industry recognized credential or certificate
- Overall preparedness for postsecondary success

The IGC can authorize eligible students to graduate based on the above considerations and additional requirements if 1) the committee decision is unanimous and 2) the student has passed all curriculum requirements for graduation per SBOE or commissioner transition rule. Students cannot graduate via the IGC before their 12th grade year.

IGC meetings would be scheduled with the required committee members on the following dates and times at all Irving ISD high schools:

- June 2, 2015 1:00PM – 7:00 PM
- June 3, 2015 1:00 PM – 7:00 PM
- June 4, 2015 12:00 PM – 5:00 PM

Meetings will be scheduled based on EOC exam(s) when possible. The IGC meetings will be approximately 15-30 minutes in length. Two committees may run concurrently if needed.

Seniors who receive special education services will not have an IGC. Instead the student’s Admission, Review and Dismissal (ARD) Committee will function as the student’s IGC.

As of now IISD has approximately **xxx** seniors who owe one EOC, **xxx** seniors who owe two EOCs, **xxx** seniors who owe three EOCs, **xxx** seniors who owe 4 EOCs and **xxx** who owe all 5 EOCs. We expect the number of IGCs to decrease dramatically after the Spring EOC exam results are posted.

- Jack E. Singley Academy – xxx students owe one or more EOCs
- MacArthur HS– xxx students owe one or more EOCs
- Irving HS – xxx students owe one or more EOCs
- Nimitz HS – xxx students owe one or more EOCs
- BCCPC – xxx students owe one or more EOCs

Memo

To:

From:

Date: May 3, 2015

Re: Senate Bill 149 Individual Graduation Committees

The following is the current IISD implementation plan for all IISD High Schools for the proposed SB 149. The final plan may need to be adjusted slightly due to the language of the final bill that is passed into law.

Senate Bill 149, a new law, requires school districts to convene Individual Graduation Committees (IGCs), for Junior and Senior students who have failed to pass one or two of the five required end-of-course (EOC) tests, or after the end of the students' eleventh grade year. To be eligible to graduate and receive a diploma via the IGC, a student must successfully complete the curriculum requirements identified by the State Board of Education under Section 28.025(a).

The following is list of steps to be taken at each IISD High School under the direction of the campus principal:

- 1) For Irving ISD, the IGC will utilize portfolios in all IGC for our students consisting of three to seven samples of work that will consist of quizzes, class work samples, home work samples and tests from the relevant content area courses. Principals will collect work samples May 5, 2015 through June 1, 2015. These samples will be kept in the students' IGC folder. These samples will be collected for all graduating seniors and juniors who have not passed all EOC prior to the May EOC retests.
- 2) Each campus principal will establish members of the IGCs for their campus for each EOC area(s) no later than May 15, 2015.
- 3) Each high school lead counselor will generate a list of all 2015 graduating seniors/juniors who still need to pass one or more EOC no later than May 15, 2015. This list will be referenced when the May EOC results are released back to the school district from TEA.
- 4) The day EOC results from the May EOC are released to the campus, this list will be updated by the lead counselor. It will then be cross referenced by the counselors to identify those seniors who are not credit deficient and are able to meet all graduation requirements other than passing one or two EOC exams. This final list will be the candidates who qualify for the Individual Graduation Committee. This list will then be delivered to the campus principal.
- 5) This final list of students qualifying for an IGC will be submitted to the Division Director of High Schools and Director of Guidance and Counseling via email by the campus principal.

- 6) Notification of these student(s)/parent(s) who qualify for the Individual Graduation Committee meeting will be made no later than 48 hours of the District receiving the EOC scores from TEA for students who qualify for an IGC by campus administration. Communication will be either by mail, email or in person. If a student is 18 or an emancipated minor, the notification letter would be delivered to them under the rules set forth and specified in SB 149. If the student is 17 or younger, then the campus staff will contact the parent/guardian by letter as well as by phone within 48 hours. Copies of all IGC forms/letters will be kept in the student IGC folder.
- 7) The mandated additional remediation required in SB 149 will be provided either on June 3, 2015 from 1:00 PM to 4:00 PM or June 4, 2015 from 1:00 PM to 4:00 PM at each campus. This remediation will be documented by student sign in sheets that will be collected and kept at the campus. Principals will need to organize these sessions.
- 8) IGC meetings would be scheduled with the required committee members on the following dates and times at all Irving ISD high schools:
 - June 2, 2015 1:00PM – 7:00 PM
 - June 3, 2015 1:00 PM – 7:00 PM
 - June 4, 2015 12:00 PM – 5:00 PM
 Meetings will be scheduled based on EOC exam(s) when possible. The IGC meetings will be approximately 15-30 minutes in length. Two committees may run concurrently if needed.
- 9) A final list of all students who met under SB 149 and had one or two EOCs removed from their graduation requirement will be sent to the campus DP clerk as well as the Division Director of High Schools via email no later than June 5, 2015 by 1:00 PM.

An Individual Graduation Committee (IGC) will be established based on the requirements set forth in the SB 149. The committee will consist of the following members:

1. Principal or designee
2. Student's counselor or lead counselor
3. Student
4. Classroom Teacher for each of the EOC exam failed by the student
5. The department chair or lead teacher supervising the teacher(s) of the relevant course(s);
6. The student's parent/guardian, a designated advocate if the parent/guardian is unable to attend, or the student if the student is at least 18 years of age or is an emancipated minor.
7. If the parent/guardian/advocate/ participating student is unable to speak English, the district shall provide an appropriate translator, if one is available, to attend the IGC.

The teacher(s) selected for the IGC would be selected in the following order based on the relevant failed EOC subject:

- The student's Critical Reading Writing English teacher/English 4 teacher
- The student's Algebra EOC teacher/Algebra teacher/other grade level mathematics teacher
- The student's EOC US History/US History/Government teacher/Economics teacher/other grade level social studies teacher
- The student's Biology EOC teacher/Biology/other grade level science teacher. If the EOC teacher cannot be present, then an alternate teacher will be chosen based on this established hierarchy.

Senate Bill 149: Individual Graduation Committees

Senate Bill 149

Establishment of Individual Graduation Committees

- ▶ Requires school districts to convene Individual Graduation Committees (IGCs)
 - End of Junior or Senior grade year
 - Must successfully complete the curriculum requirements
 - Failed to pass one or two of the required End-Of-Course (EOC) exams
 - SB 149 has passed the legislature and has been sent to the Governor for consideration (not law yet)

Individual Graduation Committee: Purpose

- ▶ Waive the graduation requirement that students must pass all five required EOC exams for graduation ▶
- ▶ IGCs held for students who have not passed one or two EOCs ▶
- ▶ Must be a unanimous decision ▶
- ▶ Must still complete all course and credit requirements

Individual Graduation Committee: Membership

- ▶ Principal /designee
- ▶ Student's counselor
- ▶ Student
- ▶ Classroom teacher for each of the EOC subjects
- ▶ The department chair or lead teacher
- ▶ The student's parent/guardian
- ▶ District provided translator

Individual Graduation Committee: 15 Considerations

- ▶ Recommendations of the teachers in each course
- ▶ Grades in each of the EOC courses
- ▶ Scores on the failed EOC exams
- ▶ Successful completion of a Pre-AP, AP, or Dual Credit program courses
- ▶ Hours of remediation attended
- ▶ Student Attendance Rate
- ▶ Overall preparedness for postsecondary success

Individual Graduation Committee: Student Requirements

- ▶ Must complete additional remediation AND ▶
 - Students will submit a work portfolio
 - 4–7 work samples per subjects
 - Will be collected May 4, 2015–June 1, 2015
- ▶ Remediation sessions will be held on June 3, 2015 and June 4, 2015

Individual Graduation Committee: Parent/Student Notification

- ▶ Spring 2015 EOC exams during the week of May 4, 2015
- ▶ Parents/Students will be notified within 48 hours of receiving results ▶
- ▶ Notification will be by mail, email or in person as well as a personal phone call

Individual Graduation Committee: Meeting Dates

- ▶ Paper EOC Results due to IISD no later than June 5, 2015 from TEA ▶ IISD should get electronic copies May 26–29
- ▶ Quick turn around is needed ▶ IGC dates
 - June 2, 2015 1:00PM – 7:00 PM
 - June 3, 2015 1:00 PM – 7:00 PM
 - June 4, 2015 12:00 PM – 5:00 PM

Individual Graduation Committees

Any questions?

Individual Graduation Committee Meeting Checklist for 2015 Graduates

- Identify students who did not meet the passing standard on the second attempt of not more than two End-of-Course assessments.
- Set date, time, and committee members for Individual Graduation Committee meeting.
- Send notice to parents of Individual Graduation Committee meeting.
- Receive Confirmation of Participation in Individual Graduation Committee meeting.
- Hold or reschedule Individual Graduation Committee meeting.
- Document meeting with meeting minutes.
- Mail Individual Graduation Committee Meeting Decision and a copy of the Individual Graduation Committee Meeting Minutes to parents.
-

**Parent Notification of Student Performance *End-of-Course*
Assessment**

_____ High School, Irving ISD

Date: _____

Dear Parents of _____:

New to Texas law, as set forth in S.B. 149, a school district or open-enrollment charter school is required to establish an individual graduation committee for each student who fails to pass one or two End-of-Course assessments after two attempts to determine whether the student may satisfy high school graduation requirements through alternative methods that show a sufficient understanding of the knowledge and skills taught and tested in the subject.

Under Texas law, to receive a diploma, a student must complete all course work for the Foundation High School program and pass all state assessments or qualify for a high school diploma based on an Individual Graduation Committee review.

The results of your child's assessment are attached. Your child did not meet the passing standard on the following End-of-Course assessment(s) after two or more attempts:

- English I** assessment
- English II** assessment
- Algebra I** assessment
- Biology** assessment
- US History** assessment

Because your child did not meet the passing standard on these End-of-Course assessment(s), under Texas law, there will be an individual graduation committee meeting at the school to determine further steps needed for your child to graduate.

It is very important that you, the child's parent(s), be involved in this meeting. The individual graduation committee meeting for your child is scheduled for

Day and Date: _____

Time: _____

Location: _____

So that adequate preparations can be made for the meeting, please complete and return the attached form—Confirmation of Participation in the Individual Graduation Committee—in the enclosed self-addressed envelope by **June** ____ **2015** to the principal's office.

Working together, we can help ensure your child's success. We look forward to seeing you at the individual graduation committee meeting. If you have any additional questions, please contact the school at **(972)600-____**

Sincerely,

Principal

Attachments: **EOC** Confidential Student Report

Confirmation of Participation in the Individual Graduation Committee

**Confirmation of Participation in the Individual Graduation Committee Meeting
End-of-Course Assessment**

In response to the notification of the individual graduation committee meeting to be held for my child,

I, _____, mother father guardian (circle one)

- plan to attend.
- do not plan to attend. If you do not plan to attend, also check one of the following:
- I waive my participation in the individual graduation committee meeting, and I designate the remaining members of the individual graduation committee as the decision makers for all purposes.
 - I designate _____ to serve on the individual graduation committee for all purposes.
 - I cannot attend in person, but I wish to participate by telephone. The number at which I can be reached at the time of the meeting is _____.

If you would like to attend but can't due to a scheduling conflict, please call **(972) 600-**_____.

Parent/Guardian Signature

Date

**Please return this completed form
to the principal's office at your child's school by *June 2, 2015* A
self-addressed envelope has been provided.**

Individual Graduation Committee Meeting Minutes
End-of-Course Assessment
 _____ High School, Irving ISD

Student: _____ Date of Notice: _____
 Parent/Guardian: _____ Date of Meeting: _____
 Address: _____ Location: _____
 Phone: _____

Membership

✓	Member	Name
<input type="checkbox"/>	Principal (or designee)	
<input type="checkbox"/>	Counselor	
<input type="checkbox"/>	Teacher of	
<input type="checkbox"/>	Teacher of	
<input type="checkbox"/>	Parent/Guardian	
<input type="checkbox"/>	Parent/Guardian	
<input type="checkbox"/>	Lead/Supervising Teacher or Department chair	
<input type="checkbox"/>	Student	
<input type="checkbox"/>	Other	

Purpose/Role

- I. review assessment and accelerated instructional history;
- II. review course work, grades, and attendance;
- III. prescribe additional requirements; and or
- IV. alternate assessment for satisfying high school graduation requirements

I. Review of Assessment Reports (Confidential Student Report, which includes results for each reporting category and for the assessment overall)

<i>EOC</i> _____	Score Code (scored, absent, other)	Significant improvement from the 1 st administration
Final Administration		<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>EOC</i> _____	Score Code (scored, absent, other)	Significant improvement from the 1 st administration
Final Administration		<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>TSI</i>	Score	Acceptable
Writing		<input type="checkbox"/> Yes <input type="checkbox"/> No
Mathematics		<input type="checkbox"/> Yes <input type="checkbox"/> No

II. Alternate Graduation Plan (See attached documentation.)

Passed all of the related coursework for the Foundation High School Program

Portfolio

Project

TSI: Mathematics Writing

Other _____

Notes

Signatures

Member	Signatures	
Principal or designee		<input type="checkbox"/> Agree <input type="checkbox"/> Disagree

Counselor		<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
Teacher of		<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
Teacher of		<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
Lead/Supervising Teacher or Department Chair		<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
Student		<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
Parent/Guardian* (circle one)		<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
Other		<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree

**Parent Notification
of Individual Graduation Committee Decisions End-of-Course
Assessment**

_____ High School, Irving ISD

Date: _____

Dear Parents of _____

Because your child did not meet the passing standard on the second attempt of the following one or two End-of-Course assessment(s)

<input type="checkbox"/>	Algebra I EOC
<input type="checkbox"/>	English I EOC
<input type="checkbox"/>	English II EOC

	US History EOC
	Biology EOC

, the Individual Graduation Committee met on **June** _____, **2015** to

- review your child’s performance on the assessment;
- consider all relevant facts and circumstances related to your child's performance;
- review course work and grades;
- discuss the accelerated instruction your child has received;
- review alternate assessments; and
- discuss/prescribe alternative methods for satisfying high school graduation requirements.

The committee decisions were made in the best interest of your child. (See the attached Individual Graduation Committee Meeting Minutes.)

If you have any questions, please contact **Principal** _____ at **972-600-**_____.

Sincerely,

_____, Principal

_____ **High School, Irving ISD**

Attachment: Individual Graduation Committee Meeting Minutes