



To Whom It May Concern:

We request that both the attached W-9 form and the information at the bottom of this page be completed before we issue a check to you. The information provided by you will be used to determine if we are required to file an information return to the Internal Revenue Service at year end.

We are not required to file an annual information return, Form 1099 Misc., for you if you are a non-medical corporation, a tax-exempt organization, a governmental agency or other exempt payee (including payments made as refunds or reimbursements). However, the law requires that you provide your Taxpayer Identification Number (TIN) in addition to telling us what kind of payee you are. If you do business as an individual or sole proprietor, your social security number serves as your TIN number.

You are required to provide this information under Federal Regulation Section 6109. If you fail to furnish this information, a \$50.00 penalty may be imposed by the IRS under section 6723; in addition, all payments we make to you could be subject to 31% backup withholding.

Thank you for your prompt attention to this request. Please contact Purchasing Services at 254-336-0104, if you have any questions.

Sincerely,

*Robert J. Scurzi*

Robert J. Scurzi  
Director for Purchasing Services

Please complete the following information in addition to the attached W-9 Form.

Name: Adam Lennon Signature: *Adam Lennon*  
Phone number: 201-906-8639 Fax Number: 201-608-7133

Do you supply primarily services or materials? (Please circle one)

PRIMARYLY SERVICES

**PRIMARYLY MATERIALS**

NEITHER SERVICES OR MATERIALS

If you are not a vendor, are you a (circle one, if applicable)

KISD EMPLOYEE

KISD SUBSTITUTE

RECEIVING A REFUND OR REIMBURSEMENT

Are you an IRS recognized non-profit organization? (please circle on)

YES

NO

Please return both forms to:

Killeen Independent School District  
Purchasing Services  
2301 Atkinson Ave  
PO Box 967  
Killeen, Tx 76540-0967  
Fax: (254) 520-1820

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>Popcorn Indiana, LLC.</b>	
	Business name/disregarded entity name, if different from above <b>D/B/A Dale and Thomas Popcorn, LLC.</b>	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶ _____	
	Address (number, street, and apt. or suite no.) <b>1 Cedar Lane</b>	Requester's name and address (optional)
	City, state, and ZIP code <b>Englewood, NJ 07631</b>	
	List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>								

  

<b>Employer identification number</b>									
0	5	-	0	5	3	1	9	3	6

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Cathy Harris</i>	Date ▶ <i>2/15/12</i>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.