Kindergarten and Pre-K Data Submission

Early Childhood Data System (ECDS)

Instructions to the To the Administrator Addressed Letter on May 14 - 2014
Region 10 ECDS webpage

- http://www.region10.org/

Please check our website frequently for updates as TEA completes the process for ECDS submission.
To the Administrator Addressed Letter

• ‘To the Administrator Addressed’ letter link: http://www.tea.state.tx.us/index4.aspx?id=25769807829

• To fulfill requirements mandated by the Texas Legislature in the following Texas Education Codes:
  – TEC 28.006 (c) – (Kindergarten)
What is ECDS?

- Early Childhood Data System is the collection of both PK and KG student data, which includes both student demographic and assessment data.

- ECDS is formerly known as the Kindergarten Readiness System (KRS)
What is ECDS?

• KRS data was previously collected using a now obsolete application called OZ Systems.

• ECDS is the first of several state and federal reporting collections that will be integrated into Texas Student Data System (TSDS).
ECDS Collection Timeline

• Kindergarten
  – Data submission is mandatory
  – 33 data elements collected
  – BOY Data will be collected for school year 2013-2014

• Phase 1
  – Kindergarten
    • 2013-2014 School Year
      – Opens June 1, 2014
      – Closes July 31, 2014
Who Reports ECDS Data?

- Kindergarten ECDS Data (Mandatory)
  Collection of student demographics and assessments
  - LEAs who administer the Commissioner’s List of English Reading Instruments
  - Exemption

- LEAs administering an assessment that is not compatible with ECDS as described in the ‘To The Administrator Addressed’ letter will notify the TEA program area of the type of assessment used, and the LEA will be responsible for retaining the data should TEA decide to collect at a later date.
Is Your Assessment on This List?

- TPRI
- Tejas LEE
- ISIP
- DIBELS
- IDEL
- DIBELS Next
- AIMSweb TEL
- AIMSweb MIDE
Is Your Assessment on This List?

- Children’s Progress Academic Assessment (CPAA)
- Diagnostic Assessments of Reading, 2nd Edition (DAR-2)
- Fox in a Box
- ISIP™ Español Assessment
- Phonological Awareness Literacy Screening (PALS)
- STAR Reading Enterprise
- Vital Indicators of Progress (VIP)
- PAPI
- PAPI-S
Reporting ECDS Data to TEA

- **TEA**
  - Data for Kindergarten will be documented by LEAs using MS Excel Template:

- Version 3.3 of the ECDS Collection Template is now posted at:

  [http://www.tea.state.tx.us/TSDS/TEDS/TEDS_Section_10_-_TSDS_Core_Collections/](http://www.tea.state.tx.us/TSDS/TEDS/TEDS_Section_10_-_TSDS_Core_Collections/)
New version (3.3) of ECDS Collection

Spreadsheet with the following changes

May 28, 2014:

• * Updated the drop downs to only include values that pertain to ECDS.
• * Corrected Data Element Ids
• * Freeze frame added to the Kinder Assessments Tab but could not add to the Kinder or Pre-K tabs due to the number of columns constraint for freezing frames.
• * Added the capability to add and delete rows.
• * PAPI and PAPI-S assessment titles were added to the Assessment Titles drop down.
Reporting ECDS Data Steps

• Check your assessment tool for reports that will assist with the creation of the spreadsheet, i.e. iStation has a report that is labeled “TEA report”

• Template includes codes that refer to the Texas Education Data Standards that explains what is needed in each column.

Note: Unique ID, First Name, Last Name and Date of Birth must match exactly what is in the TSDS Unique ID system.
TEAL access for TSDS

- www.tea.state.tx.us
TSDS access

- Request access to TSDS
TSDS Roles for ECDS

- ODS Data Loader
- ECDS Data Approver
- TIMS (TSDS Incident Management System)

LEA Support

- PEIMS coordinators have access to TIMS. If Region 10 ECDS help desk cannot resolve issue, a TIMS ticket will be opened by LEA PEIMS coordinator or Region 10 on behalf of LEA
Selecting ECDS roles

Employing Organization

* Organization: Who do you work for? In other words, what organization employs you (e.g. district, ESC, charter school)?
WACO ISD (161914)

Roles & Parameters

- TSDS studentGPS Dashboards
- ECDS Data Approver

Description:
ECDS Data Approver

* Requested Organization ID:
(Requested Organization ID)
161914,

Comments:

- TIMS ESC Support
- TIMS LEA Support

Clear Roles

Done  Cancel

Save Changes  Done
ECDS Conversion Tool

- ECDS template Conversion tool part of TSDS Validation tool
- Download Validation Tool from Utilities tab
ECDS Conversion Tool

Download Utilities

Validation Tool
The new validation tool helps identify data errors prior to loading, enhancing data quality in the long-term andsa
data submission.
Download Validation Tool

• Instructions on the Region 10 ECDS webpage
  – ECDS Converter Course Final.pdf
ECDS Conversion Tool

- Select Conversion Tool from drop down
ECDS Conversion Tool

- Enter information as below and click Browse
ECDS Conversion Tool

• Select completed TEA template and process files
**ECDS Conversion Tool**

- When Complete the TEA template has been converted into XML files required in TSDS.
- Created in same location as the completed TEA template.

<table>
<thead>
<tr>
<th>Name</th>
<th>Date modified</th>
<th>Type</th>
<th>Size</th>
</tr>
</thead>
<tbody>
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<td>5/7/2014 12:42 PM</td>
<td>XML Document</td>
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</tr>
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<td>5/7/2014 12:42 PM</td>
<td>XML Document</td>
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</tr>
<tr>
<td>701603_000_2014TSDS_201405071242_InterchangeStaffAssociationExtension</td>
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<td>XML Document</td>
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<td>XML Document</td>
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<td>12 KB</td>
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<tr>
<td>ECDSCollectionTemplate_20140506_TEST0_15</td>
<td>5/6/2014 4:05 PM</td>
<td>Microsoft Excel 97</td>
<td>729 KB</td>
</tr>
</tbody>
</table>
TSDS Validation Tool

Select Files to Validate

School Year: 2012-2013
Collection: Select
Browse: 

Selected Files

<table>
<thead>
<tr>
<th>#</th>
<th>Name</th>
<th>Path</th>
<th>Size</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>09902_000_2013TSDS_201305161100_Interchange</td>
<td>C:\Users\Bryan\Documents\TSDS2 Demo</td>
<td>16.1 KB</td>
<td>Not Processed</td>
</tr>
<tr>
<td>2</td>
<td>09902_000_2013TSDS_201305161101_Interchange</td>
<td>C:\Users\Bryan\Documents\TSDS2 Demo</td>
<td>10.1 KB</td>
<td>Not Processed</td>
</tr>
<tr>
<td>3</td>
<td>09902_000_2013TSDS_201305161100_Interchange</td>
<td>C:\Users\Bryan\Documents\TSDS2 Demo</td>
<td>10.1 KB</td>
<td>Not Processed</td>
</tr>
<tr>
<td>4</td>
<td>09902_000_2013TSDS_201305161101_Interchange</td>
<td>C:\Users\Bryan\Documents\TSDS2 Demo</td>
<td>10.1 KB</td>
<td>Not Processed</td>
</tr>
</tbody>
</table>

- Select the XML Interchange files to be processed and click Process Files.

- Process Files
- Details
- Clear All
- Remove File
The user can view the Details of any failed file by selecting Details.
Welcome to eDM Data Loads

The eDM Data Loads tool allows users to load data from their local systems to TSDS.

Loaded data is housed in a central repository within TSDS, and from there it is promoted – manually (PEIMS or PET) or automatically (StudentGPS™) – to one of the TSDS data collections.

Use the button below to schedule, track, and cancel loads to TSDS.

Get Started with eDM
TSDS ODS Data Load eDM

- Select Interchange Menu
- Browse and select the 7 files created by the Conversion Tool, click upload and WAIT
TSDS ODS Data Load eDM

- From File Manager screen check the boxes next to the 7 files and click Add to Batch.

**Only files with a status of ✔️ OR 📁 can be added to a batch.**

*Files in red italics cannot be added to a batch because their collection is CLOSED. They can only be deleted.*
TSDS Data Load eDM

- Click View Batch
TSDS Data Load eDM

Add optional comments below or To create a batch with the 1 file(s) in the cart, press the 'Process Batch' button below:

Process Batch

Add comments associated with this batch (limited to 255 characters):
Administrative comments.

Send Email Notification When Batch Completes:
- Yes
- No

Email Address:

Please review the list of files below before creating a batch:

<table>
<thead>
<tr>
<th>File ID</th>
<th>Template/Interchange</th>
<th>Collection File Name</th>
<th>Uploaded Time</th>
<th>Status**</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>4655StudentExtension</td>
<td>FALL1 2013</td>
<td>999901_000_2013FALL1_201309020535_InterchangeStudentExtension.xml</td>
<td>2013-08-22 17:03 OK</td>
<td>First</td>
<td></td>
</tr>
</tbody>
</table>

Displaying 1 to 1 of 1

Remove From Batch

To create a batch with the 1 file(s) in the cart, press the 'Process Batch' button below:

Process Batch

Select Process Batch

Enter Batch Notes here.
TSDS Data Load Batch Manager

- Select Batch Manager to view status

![Batch Manager Image]

Users select the magnifying glass to view details.
TSDS Data Load

- Any files with red X should have errors corrected and resent (process starts over)

<table>
<thead>
<tr>
<th>Icon</th>
<th>Title</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Batch Received</td>
<td>Batch was received in Batch Manager.</td>
</tr>
<tr>
<td></td>
<td>Processing</td>
<td>Batch Manager is executing ETL process.</td>
</tr>
<tr>
<td></td>
<td>Complete w/o errors</td>
<td>Load Plan completed without errors.</td>
</tr>
<tr>
<td></td>
<td>Complete w/ errors</td>
<td>Load Plan Completed with errors.</td>
</tr>
<tr>
<td></td>
<td>Load Plan failed</td>
<td>Load Plan failed. The plan didn’t run to completion.</td>
</tr>
</tbody>
</table>
ECDS Approver

• The Data Approver should be able to sign on to TSDS and click Approve button for batch to complete the process and finalize for TEA

• Please watch the Region 10 ECDS webpage for update when ECDS Data Approver function is finalized by TEA