

Summer Food Service Program (SFSP) PY 2024



SquaireMeals.org/Summer

Summer 2024 brings updates and changes to the Summer Food Service Program (SFSP). It is essential for SFSP CEs to stay up-to-date on current guidance and requirements. Region 10 ESC SFSP consultants are here to support you in understanding the updates and operating a successful SFSP that complies with requirements.

Requirement for ALL CEs: Please ensure the person designated as the supervisor responsible for food service in your SFSP application completes the required annual SFSP training prior to submitting an application.

| Link | Description |
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| Program Guidance and Updates | |
| Policy/Handbooks | Access to SFSP policy updates and news, operations FAQs, and handbooks. |
| TDA SFSP Supplemental Handbook | The TDA SFSP Supplemental Handbook models the organizational structure of Administrative Guidance for Sponsors (AGS) for the CE's ease of use. |
| USDA SFSP Handbooks | USDA has five handbooks developed to support sponsors in operating the SFSP in compliance with program requirements. |
| Summer Meal News | TDA's communication for the latest SFSP program news and updates. |
| Newsletters | Access to all TDA's program Newsletters. |
| Program Year Calendar | Keep up with Monthly SFSP deadlines. |
| SFSP Application Requirements and Updates | |
| VCA Management Plan | The following CEs are required to complete the VCA management plan as part of the application process: Renewing SFSP CEs who ONLY operate SFSP, CEs who received a temporary Serious Deficiency determination in SFSP PY 23, CACFP PY 23 or CACFP PY 24, and new CEs. |
| Application and Budget Webinar | January - Application and Budget Webinar - Virtual Statewide developed by TDA This will cover the mandatory training CEs need to attend in order to have their applications processed. Further details coming soon. |
| Maximum ADP Site List | Please reference the Maximum Approvable Average Daily Participation (ADP) spreadsheet located at the bottom of the page for the maximum ADP for each of your sites. |
| Renewing CEs | Provides application updates and deadlines for renewing CEs. |

| Helpful Resources and Reminders | |
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| Health Department Locator | For written health department notification, CEs may use the locator to identify contact information of the appropriate health department(s) for their prospective SFSP sites. |
| “And Justice for All” Poster | Instructions on the “AJFA” poster requirement. |
| Racial/Ethnic Participant Data Collection Prototype | TDA developed this resource to assist CEs in collecting Racial/Ethnic data for their respective program participants. |
| Food Safety - Self-Paced Training | CEs can take virtual Food Safety self-paced training. SFSP CEs are required to meet all applicable state and local health, safety, and sanitation standards. |
| Required Training and Application Lab | |
| Date/Time: | Title/Registration Link |
| February 13, 2024 9:00 a.m.-11:00 a.m. | SFSP Lab (In-Person) |
| March 20, 2024, 8:30 a.m.- 3:30 p.m. Break (11:30 a.m. - 12:30 p.m.) | Region 10 - SFSP In-Person |
| April 10-11, 2024 Day 1 9:00 a.m.-12:00 p.m. Day 2 11:30 a.m. - 2:30 p.m. | Statewide SFSP Training (Virtual) |

Please note: This SFSP resource list is comprehensive and not exhaustive. For technical assistance, please contact us at 972-348-1472.